

Government College of Education, Sector 20 D, Chandigarh

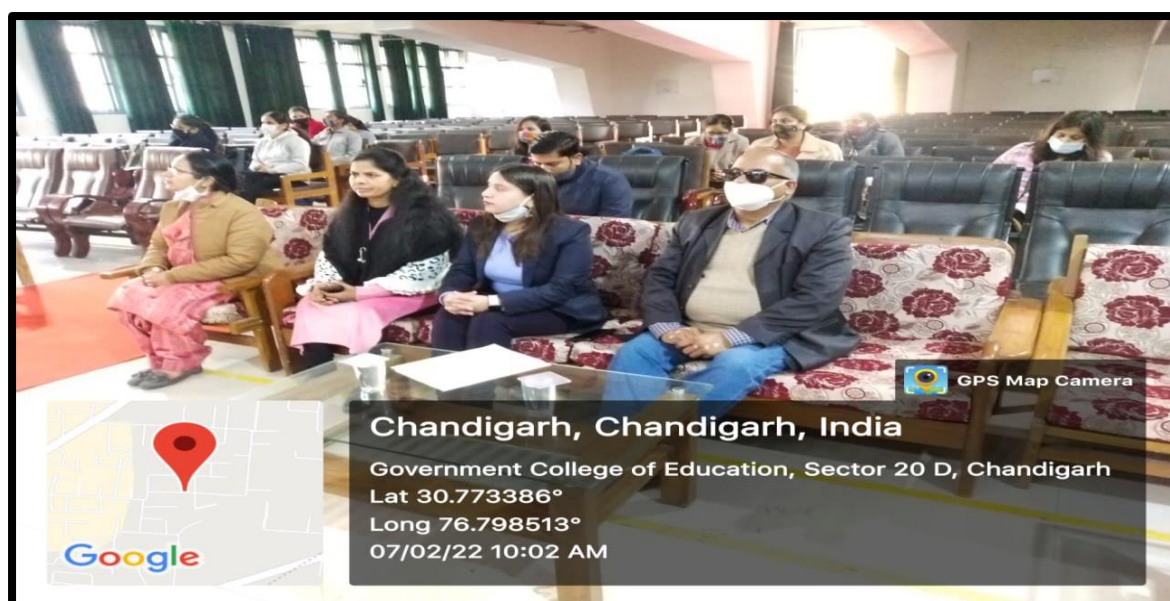
REPORT – February 07, 2022

DAY 1

EMPLOYABILITY SKILLS TRAINING

A programme on Employability enhancement skill was organized at Government College of Education, Sector 20 D in collaboration with NAANDI Organization. Naandi means 'nayi shuruat' started on November 1, 1998, in association with Mahindra Pride classroom. They made an effort to organize a programme to teach youth about employability skills. On the opening day, a vibrant beginning was given to the programme with an impactful introduction by Ms. Jyoti. After that honourable Principal Sir gave a splendid speech to motivate students and this made the programme splendid. Then the Resource person for the day Ms. Deepika Chawla started the programme by making students aware about Naandi organization and initiatives done by Mahindra pride classrooms for the welfare of society.

The programme was primarily activity based and firstly students were asked to define any adjective which expresses their true self which was followed by various interesting activities and questions. The trainer ensured full participation of students. The session was quite interactive and students were asking questions in between. The environment was made conducive for the training. Numerous videos were also shown in between to highlight the topic of UNIQUENESS. Students were given assignment at the end. Then this session was formally ended.





DAY 2

The Day 2 started with great enthusiasm and it was formally started by the anchor and then followed by Dr. Kusum who shared few words of wisdom with students. Then new session on 'BODY LANGUAGE' was started by Ms. Deepika chawla. She gave it a start with asking few questions and telling students about its importance in life. She showed few videos regarding this for a better understanding. Then session 2 was completely based on IMPROTANCE OF 'ENGLISH – LANGUAGE FOR CAREER'. Students were asked about communication in English and its importance. After that the speaker addressed the doubts regarding to English language and she told some tactics to overcome the fear of English. Student's participation was ensured by giving them a team activity to overcome their stage fear. Then the programme was formally ended by Ms. Neha by giving vote of thanks to one and all present.



DAY 3

Day 3 started with a very positive energy by Rajesh by his welcome speech. This was followed by various activities based on 'HEALTHY LIFE STYLE' by Ms. Dipika chawla . This session was based on the fact that good health leads to a good life. A team activity was performed by all students. It was really an enjoyable and knowledgeable activity for students. Each team discussed about their respective topics. Few students performed it in a skit form making it really more interesting to watch and observe. Many videos regarding healthy and unhealthy habits were also shown. Then Dr. Kusum shared their words of wisdom followed by our honourable Principal sir Dr. A K Srivastava enlightened the students by their intellectual message about education and responsibility. Then this programme was formally ended.



DAY -4

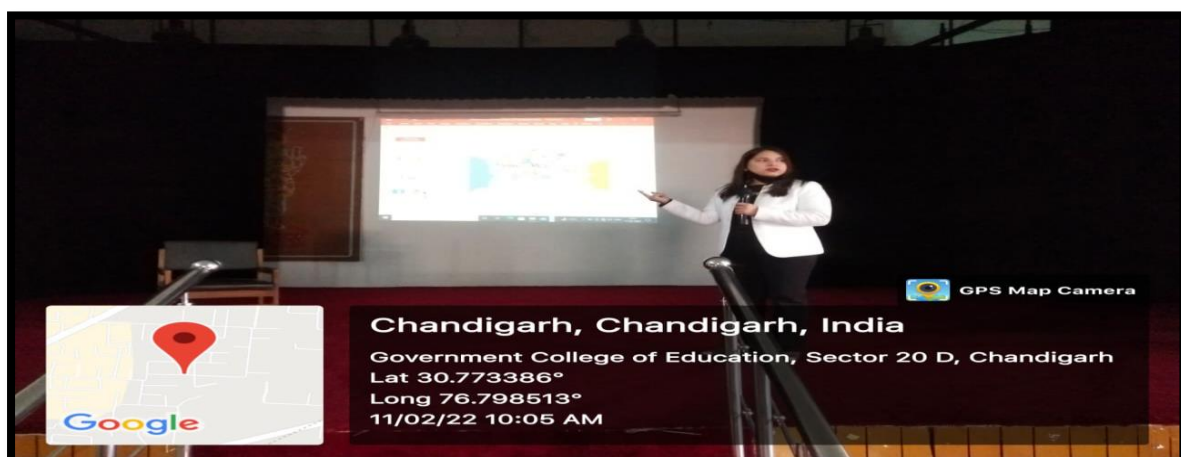
Day 4 was all about goal setting, time management, jobs and sectors of jobs. First of all Ms. Dipika Chawla started the session by dictating students to make a stick diagram of their own. Then she guided students about what their goal should be i.e SMART. The components of smart were discussed with the students. Then the session was shifted to time management

skills. Students were asked to do an individual activity to fill a priority index followed by the topic Industrial revolution. Second session was based and targeted over jobs and its sectors. Students were asked to brainstorm and perform few activities and were told about work life balance, people and finance management etc.



DAY 5

Day 5 started with a warm welcome by Ms. Nisha. Then Dr. Kusum mam shared few words of wisdom with the students and guided them about using appropriate words during conversation and their importance in daily life. The session was continued by Ms. Dipika mam. Today's session was based on 'Professional Communication'. About E-MAIL etiquettes like to make a request, apologize, email attachment and when you recommend or give information. Students were guided about writing EMAIL and to make it presentable. Second session was based on JOB READINESS. This session was very useful as it was all about how to be presentable and behave like professional. Then the session was formally ended.



DAY -6

Ms. Neha with her impressive welcome speech formally started Day 6 of the training programme. She shared few glimpses of the ongoing programme which was followed by Ms. Dipika Chawla. Firstly she started the session by asking students about scope of education industry. Then she threw some light on usage of formal and informal words in their day to day life. Second session started with an activity based on uses of LinkedIn and Indeed. Mainly the motive was to guide students to explore the job portals available online and to enhance their knowledge to be job ready. Session was formally ended by Ms. Neha.



DAY-7

Day 7 was full of energy and it started with a very interesting activity for the students. Trainer asked the students to write one funny thing and one good habit about their classmates. This helped them to be self aware and to know their classmates also. Second session was based on “INTERVIEW SKILLS”. They were taught about interview platforms, interviewer focus areas, respondent focus areas and many other ways to tackle the situations in an interview. This helped students to widen their horizons and think rationally, technically and analytically.



DAY-8

On 8th Day of training programme Ms. Dipika emphasized upon right kind of attitude an interviewee should have while facing an Interview. She told students to be well aware of the organization in which they intend to work in. Also she focused upon the types of questions which are generally asked in an interview. In the second session she created situational problems and asked students to come up with the solutions. This way the students were made aware about the general situations and routine challenges that an individual faces in professional life.



DAY-9

Day 9 of the training programme was the valedictory session which started with comprehensive Day wise report of the training programme by the student Prateeksha and Nisha. Dr. Kusum proposed a formal vote of thanks to the trainer Ms. Dipika and the NAANDI foundation for organizing such a valuable training programme for the pupil teachers that enhanced their employability skills.





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Skill-in-Teaching Committee
Dr. Kusum (Coordinator)
Mr. Ravinder Kumar (Member)
Dr. Upasna Thapliyal (Member)

Principal
Govt. College of Education,
Sector-20D, Chandigarh

CC:

1. For Office Record
2. For College Website.
3. For NAAC (Dr. Rajni Thakur)